

### Personal Data

name, first name	
adress	
family status	profession
date of birth	birthplace
phone	mobile
email	

### Insurance information

self-pay patient	<input type="radio"/> yes <input type="radio"/> no
private insurance	<input type="radio"/> yes <input type="radio"/> no
„Beihilfe“	<input type="radio"/> yes <input type="radio"/> no
employer's liability insurance coverage (Berufsgenossenschaft)	<input type="radio"/> yes <input type="radio"/> no
public health ensurance. I recieve reimbursment via „Kostenerstattung §13.3 SGB V“	<input type="radio"/> yes <input type="radio"/> no
name and adress of insurance company	
name and adress of „Beihilfestelle“	

Dear Sir or Madam,

I look forward to working with You.

In my practice, I offer services for private-paying clients. All fees have to be paid by You personally and are either paid in cash or preferably via bank transfer. Private health insurance and „Beihilfe“ usually cover my fees. For members of the police or military fees are usually also covered.

Reimbursement via public health insurance is only available via Bahn-BKK. For all other public insurances, special applications have to be made and the allowance of the application needs to be stated prior to starting treatment. Since there seem to be happening some misunderstandings, please always contact Your insurance company prior to starting treatment.

My fees are according to the GOP/GOÄ, 2.3-fold (in case of excessive effort 3.5-fold), or according to special agreements. For double-sessions GOP No. 870 will be charged twice.

In case You have to cancel an appointment, please do so at least 48 hours prior to the scheduled appointment via phone or email. Any appointments not canceled 48h prior to the session will be fully charged to You according to BGB §615.

The client owes all fees directly to the therapist independent from the reimbursement by any third party (i.e. private health insurance, Beihilfe, etc.) With Your signature, You state Your agreement to this arrangement.

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place, date

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signature